WSBIS Working Group Meeting Agenda

Thursday November 12, 2015   9am – Noon at BPO, Room 2049

Invited Attendees:

Roman Peralta, George Comstock, Richard Hovde, Margaret Holwegner, Larry Veden, Bill Bowman, Heath Bright

Goal: Focus on each step between now and initial deployment to local agencies

9:00 am   Review October 20, 2015 Meeting Minutes (handout)

9:15 am   Data Migration Status
- Any work remaining?
- Brief description of data migration process

9:30 am   WSBIS Application Status
- What development work remains?
- Description of unfinished business – large file handling, syncing, BEISt access, etc

10:00 am   Test Planning
- Data migration testing
- WSBIS synchronization testing in LA environments
- WSBIS feature testing

10:30 am   Develop Detailed Schedule
- Review/update WSBIS project tracker (handout)
- Create more detailed tracker
- Establish key milestones and dates

11:45am   Establish Next Meetings and Adjourn
- May need more frequent meetings
- May need sub-groups